

How to Register for ISIAAsia Competitions through EZregis



Hi Skaters, Coaches, and Rink Managers,

Welcome to **EZregis – ISIAAsia Online Registration System** for competitions. Please carefully follow the steps below to ensure a smooth registration process:

1. Create an Account

- ❖ First, create your EZregis account.
- ❖ You can use this account to register for any ISIAAsia competition before the competition deadline.

2. Valid ISIAAsia Membership Required

- ❖ Please note that a valid ISIAAsia membership is **REQUIRED** to register for any ISIAAsia competition through EZregis. Kindly ensure that your membership is **active** before attempting to register. **If you are a new member**, please contact your local rink to process your membership registration.
- ❖ Without a valid membership, your registration will not be accepted.
- ❖ Please check membership at ISIAAsia official website www.isiasia.org. and contact info@isiasia.org if you cannot locate your membership information on website.

3. Register and Edit (Before Deadline Only)

- ❖ Once registered, you may still edit your information by logging in to your account—**but only before the registration deadline**.
- ❖ After the deadline, any changes will be subject to additional charges.

4. Fill in Complete and Correct Information

- ❖ Please provide accurate details, including your **full name, gender, birthdate, level, and other required fields**.
- ❖ Correct information is crucial for the Competition Director to place you in the proper group. Mistakes not only create extra work for organizers but also cause confusion for other skaters.

5. Choose Your Competition and Register

- ❖ Select the competition you wish to join and complete your registration.
- ❖ For **partner events**, please ensure that you and your partner use the **same full name** (not nicknames or aliases). Using a different name will be treated as **double registration with a different name**, which causes serious issues in verification.

6. Check Your Email and Payment

- ❖ After registration, you will receive a confirmation email with your **invoice number** and summary of your registration.
- ❖ Please pay the total amount stated in the invoice, and make sure to cover **any bank fees or charges**, so your payment matches the required total.

We wish you all the best in participating in ISIAAsia competitions.

Remember, our goal is not only to compete, but also to make friends and enjoy the wonderful experience of skating together!