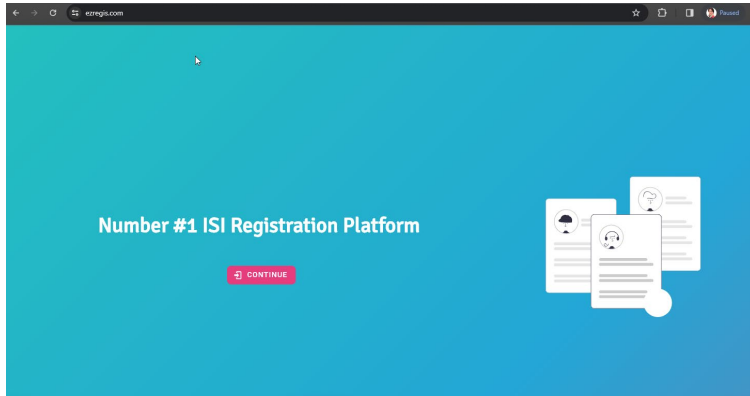


Special Coach Notes

THANK YOU for your interest in our **SKATE MALAYSIA 2024** Competition. It is very excited to be back to host in-person competition again! In this respect of the Skate Malaysia 2024 in **SUNWAY PYRAMID ICE, MALAYSIA** which is only a few months away, are particularly important. They bring together people from all-around South-East Asia, China, middle east, USA and many more to celebrate our passion in ice skating and our unity in diversity. Therefore, we hope you **MAKE YOUR PLANS NOW** and encourage all of your skaters to attend!

Since we are expecting another popular Skate Malaysia Competition this year (especially after pandemic) and to help ensure an accurate and easy entry process for your skaters - we wish all coaches to follow our instructions for easier processing of your skaters' entry forms and payments. Your cooperation and efficient help with this registration process will be **GREATLY APPRECIATED!!**

1. To register Skate Malaysia 2024, you must use **ONLINE REGISTRATION** at ezregis.com



A. SIGN UP

SKATER

- ❖ Skater you need to register your new account with your **valid email address**, **create your password**, and **choose your main rink (based on your rink membership)**.
* Please take note: if you wish to participate in any partner events, you are **REQUIRED** to fill up **VALID EMAIL ADDRESS (the email address that your partner will or already active in ezregis.com)** of your partner to avoid any double entry or wrong partner. If your partner has registered at EZREGIS.COM, you just type the name on the column, then you can find him/her on the list (MUST BE FROM THE SAME RINK).
- ❖ Once completed, you and your coach **will receive a confirmation email** of your registration. You will be able to change any information before the competition deadline. After the deadline, 25 USD\$ will be charged per change.
- ❖ Your account at ezegis.com can be used again for another ISIAAsia competition that will use online registration such as **SKATE ASIA 2024**.

TEAM COACH

- ❖ If your rink is active membership, you can see it at the list of rinks. And if you cannot find it, you can email to ISIAAsia office (info@isiasia.org)
- ❖ Team coach (Head Coach, or Rink Administrative) **ONLY** can check all of your skaters' entry by requesting a password from the ISIAAsia office (info@isiasia.org).
- ❖ When all skaters from you rink have completed their online registration, you can total up all of your skaters' registration fees (you can download the excel file at ezregis.com) and transfer to Skate Malaysia 2024 bank account below.
- ❖ Please be reminded that for **TEAM EVENT**, one event per registration (cannot be combined).

There will be 2 entry forms: **Individual Entry, and Team Entry**. Fill-out the entry forms with complete information and carefully including the **ISI MEMBERSHIP No**. If you are a new member, please fill "**NEW**" in the box. **Please ensure to note your partner's FULL NAME (According to his/her individual entry), age, & sex on your form if you are participating in Couples, Dance, Pairs, Couples Spotlight, Family Spotlight, or Jump & Spin events.**

COMPETITION ENTRY & TESTING DEADLINES WILL BE STRICTLY ENFORCED –

Skate Malaysia 2024 DEADLINE: Monday, 27 May 2024

Late entries will only be accepted after approval of the Competition Director, and after the double fee payments are received.

2. Transfer the money into U.S. dollars and then send a T/T wire transfer in U.S. dollars to Sunway Pyramid Ice, Malaysia **before Monday, 27 May 2024. Complete payment details are listed below. Please transfer the competition fees including bank charges from your respective country.**

After your T/T wire transfer is sent, **you must also e-mail a copy of the transfer receipt to Ms. Irene at skatemalaysiaspimas@gmail.com for bank payment verification.**

Send Entries to:

Sunway Pyramid Ice Skating Office LG3,
Sunway Pyramid Shopping Mall No. 3 Jalan PJS 11/15,
Bandar Sunway Petaling Jaya, Selangor Darul Ehsan, Malaysia

Payment is to be made by T/T wire transfer to: **Skate Malaysia**

Bank Details: -

Bank : Malayan Banking Berhad
Acc Name : Skate Malaysia
Swift code : MBBEMYKL
Acc Number : 512316126040
Address : No. 30 & 32, Jalan PJS 11/28A, Bandar Sunway, 46150 Petaling Jaya Selangor
Note : Please fax copy of bank draft for verification of entry fees payment.

3. Please plan your travel and practice sessions so you can attend the **REQUIRED COACH & JUDGE MEETING ON WEDNESDAY, 26 JUNE 2024**, time to be confirmed later.
4. All skaters in every event will receive a medal. All skaters not placing in 1st - 5th Place will receive a 5th Place medal.
5. The competition schedule packet, ice time schedule & reservation can be downloaded through our official website www.skatemalaysia.com.my (website will be launched by April 1st,2024)
6. Please be informed that there won't be any printed program book for this competition. All competition information can be downloaded through official website and ISI CMS app (android)

If you have any additional questions regarding the general event organization, event entries, event schedule, event rules, or any other technical event details please e-mail Harry Janto Leo, Competition Director, at episkate@gmail.com

If you have any additional questions regarding the event entry payments, or other administrative details, please e-mail Ms. Irene at skatemalaysiaspimas@gmail.com