

Special Coach Notes

THANK YOU for your interest in our **SKATE ASIA 2022** Competition. It is very excited to be back to host SKATE ASIA 2022 for the 6th times in Kuala Lumpur, Malaysia.

In this respect of the Skate Asia 2022 in **SUNWAY PYRAMID ICE, MALAYSIA** which is only a few months away, are particularly important. They bring together people from all around South East Asia, China, middle east, USA and many more to celebrate our passion in ice skating and our unity in diversity.

Therefore, we hope you **MAKE YOUR PLANS NOW** and encourage all of your skaters to attend!

And do not forget to participate in **ISIA Asia Coaching Accreditation**.

Since we are expecting another popular Skate Asia Competition this year (especially after pandemic) and to help ensure an accurate and easy entry process for your skaters - we wish all coaches to follow our instructions for easier processing of your skaters' entry forms and payments. Your cooperation and efficient help with this registration process will be **GREATLY APPRECIATED!!**

1. Please collect all of your team's entry forms and payments in your local currency equivalent. Send the completed and signed entry forms to arrive at the ISIA Asia office in Hong Kong **BY MONDAY, 6 JUNE 2022**

Please Note: A copy of each Individual, Dance and Team entry form must be completed, signed, and either email to the ISIA Asia Office by BY MONDAY, 6 JUNE 2022

Entries will be processed from the Entry Forms and not from the Team Summary sheets. All incomplete or unsigned forms will not be accepted as completed entries.

2. Transfer the money into U.S. dollars and then send a T/T wire transfer in U.S. dollars to the ISIA Asia office in Hong Kong **before June 6, 2022. Complete payment details are listed below.** Please transfer the competition fees including bank charges from your respective country.

After your T/T wire transfer is sent, **you must also e-mail a copy of the transfer receipt to Queenie Wong or Vanessa at info@isiasia.org for bank payment verification.**

Send Entries to:

Ice Skating Institute Asia Limited
P.O. Box No. 579,
General Post Office,
Hong Kong

Payment (in full amount including bank charges in your respective country) is to be made by T/T wire transfer to:

Ice Skating Institute Asia Limited

Bank Details: -

Swift code : HSBCHKHHHKH

Acct Name : Ice Skating Institute Asia Ltd

Bank : Hongkong and Shanghai Banking Corporation

Acct No : 004-450-431788-838

Address : No.1 Queen's Road Central, Hong Kong

Note: Please email a transfer receipt to info@isiasia.org verification of entry fees payment.

3. Please plan your travel and practice sessions so you can attend the **REQUIRED COACH & JUDGE MEETING ON SATURDAY, AUGUST 6, 2022** from 2:00pm to 3:00pm.
4. ISIAAsia proudly presents ISIAAsia Coaching Accreditation at Skate Asia 2022. We encourage all coaches to participate in this program, as it will be conducted by World and Olympic Coach. If you wish to participate, please send email to **info@isiasia.org**

The ISIAAsia Coaching Accreditation details (levels, and speakers) will be updated approximately in July 2022.

5. All skaters in every event will receive a medal. All skaters not placing in 1st - 5th Place will receive a 6th Place medal.
6. The competition schedule packet, ice time schedule & reservation can be downloaded through our official website www.skateasia2022.com in July 2022.
7. Please be informed that there won't be any printed program book for this competition. All competition information can be downloaded through official website and ISI CMS app (android)

If you have any additional questions regarding the general event organization, event entries, event schedule, event rules, or any other technical event details please e-mail Harry Janto Leo, Competition Director, at episkate@gmail.com

If you have any additional questions regarding the event entry payments, or other administrative details, please e-mail Queenie or Vanessa at info@isiasia.org