



Special Coach Notes

THANK YOU for your interest in our **ZPELL ICE SKATING CHAMPIONSHIP 2020** Competition.

Therefore, we hope you **MAKE YOUR PLANS NOW** and encourage all of your skaters to attend! Please help to ensure an accurate and easy entry process for your skaters - we wish all coaches to follow our instructions for easier processing of your skaters' entry forms and payments. Your cooperation and efficient help with this registration process will be **GREATLY APPRECIATED!!**

1. Please collect all your team's entry forms and payments in your local currency equivalent. Send the completed and signed entry forms to arrive at the ZPELL Ice Rink **By Thursday, 13 February 2020**

Please Note: You may also send a Team Summary sheet to the **Competition Director, Mr. Harry Janto Leo**, episkate@gmail.com to verify your team entry totals and payment amounts, but **a copy of each Individual, Team entry form must be completed, signed, and email to joe@therink-icearena.com by Thursday, 13 February 2020.**

Entries will be processed from the Entry Forms and not from the Team Summary sheets. All incomplete or unsigned forms will not be accepted as completed entries.

2. Transfer the money into U.S. dollars and then send a T/T wire transfer in U.S. dollars to before **13 February 2020**. Complete payment details are listed below.

Send Entries to:

The Rink Ice Arena

7th Fl. Central Plaza Grand Rama 9

9/8 Rama 9 Rd., Huaykwang

Bangkok, Thailand 10310

Email: joe@therink-icearena.com

Payment is to be made by T/T wire transfer to:

FOR INTERNATIONAL PARTICIPANTS ONLY, PLEASE TRANSFER YOUR FEES TO:

Beneficiary's Bank	Bangkok Bank
Address	94 Future Park Rangsit, Paholyothin Rd. Prachathipat, Thunyaburi, Pathumthan
Account Name	Common View Co.,Ltd.
Swift Code	BKKBTHBK
Account Number	091-705693-9
Branch Code	1651

NOTE: After your T/T wire transfer is sent, **you must e-mail a copy of the transfer receipt to Mr. Joe at joe@therink-icearena.com for bank payment verification.**

3. Please plan your travel and practice sessions so you can attend the **REQUIRED COACH & JUDGE MEETING ON Friday, 13 March 2020 (Time to be confirmed)**
4. All skaters in every event will receive a medal. All skaters not placing in 1st - 5th Place will receive a 5th Place medal.
5. In order to reach wider participants and ice rinks, Zpell Ice Skating Championship 2020 Organizer will not send any "Competition Schedule Packet" to the respective rink, but all information will be sent through email.
6. **ICE TIME SCHEDULE & RESERVATIONS WILL BE UPDATED after the 1st draft of the competition schedule is done.**

If you have any additional questions regarding the general event organization, event entries, event schedule, event rules, or any other technical event details please e-mail Harry Janto Leo, Competition Director, at episkate@gmail.com